

Standing Committee Meeting 7.30pm Sunday 7th January 2024

Held via Zoom

Present

- Eleanor Linford – Guild Master
- Phil Ramsbottom – Ringing Master
- Mark Eccleston – Archivist and Webmaster
- Rachel Mitchell – Public Relations Officer
- Sand Cooper – Secretary
- Tracy Stevens - Treasurer
- Trish Everett - Safeguarding Officer - joined safeguarding section only

Apologies

- Malcolm Paulson

Visitors

- Kirsty Gifford

		Action
1	Welcome Eleanor welcomed Kirsty Gifford who it is anticipated may become our Public Relations Officer. Malcolm, proposed Treasurer, had sent his apologies.	
2	Matters arising from previous meeting Matters arising were dealt with through the agenda.	
3	Henry Johnson Dinner Simon is in the process of finalising menu choices. ACTION 01/24 Eleanor will chase in a week. A Google form will be required once menu choices known. Ringing World advert for the Christmas edition was published. ACTION 02/24 The details have been added to our website and Mark will see if they can be brought up the webpage. 12 tickets have been sold which is better than this stage last year. We will talk more with members after the AGM. ACTION 03/24 Identify someone to write a report about the dinner Celia Piper - has been asked to propose a toast to the continued prosperity of The Guild Rachel will propose the toast to the Guests and Visitors ACTION 04/24 Eleanor will speak again to Stef Warboys re proposing the toast to the chair.	Eleanor/Sand Mark Eleanor
4	Guild Insurance Policy ACTION 54/23 Obtain competitive quotes Summer 2024 ACTION 55/23 Explore a CCCBR solution	new treasurer Eleanor
5	Other upcoming events <ul style="list-style-type: none"> • Guild AGM Saturday 13th January 2024 Reports and agenda have been issued.	

	<p>Members have been completing lunch requests and Sand has in hand to close the survey and issue details to the Coleshill team.</p> <p>Officer nominations were discussed - the approach will be a block proposal for those standing again for the standing committee and then a block proposal for the additional roles.</p> <p>The proposed calendar of events has been issued. Mid-week Moseley practices will continue and Phil is happy to continue running them, having run them before becoming ringing master. We talked too about others who might run the practices.</p> <p>Phil will propose Rachel and Kirsty at the AGM and Tracey will propose Malcolm.</p>	
6	<p>Treasurer's Update</p> <ul style="list-style-type: none"> ● BRF <p>The fund stands at £35,262.</p> <p>We have supported Northfield and Harborne with funds for maintenance and agreed funds for St Chad's £2,724 which the trustees are in support of. When complete, the trustees will confirm the work done and will then authorise the Treasuere to make the payment.</p> <ul style="list-style-type: none"> ● Mojo <p>Tracy will complete a handover with the New treasurer.</p> <p>If the end of the membership year is set as 31st Dec it would be too early because we need to confirm membership fees at the AGM each year so, it has been set as 1st Feb. Members can join 1 month in advance.</p> <p>ACTION 05/24 A renewal of membership email will be sent after the AGM.</p> <p>ACTION 06/24 Mojo subscription £95 is due this month and Tracey will progress.</p> <p>Tracy is creating notes within the cash book regarding her role including charity commission and Mojo etc.</p> <p>Action 65/23 Investigate merchandise. We will leave for the time being until we have a new treasurer.</p> <ul style="list-style-type: none"> ● 100 Club <p>The 100 Club surplus for this year is £1,299 and £220 remains from last year, the latter is being used for St Anne's Moseley, simulator.</p> <p>It is proposed to offer bursaries for people attending or helping at residential ringing courses up to £1200 and if agreed we will create an application form. Preference would be given to people doing something they haven't done before. We would be looking for support at the AGM. The scheme would be reconsidered if demand were too great.</p> <p>ACTION 07/24 Propose at AGM</p> <p>ACTION 82/23 100 Club funds expenditure and Tower special projects - send a separate email - Tracy will ask Clare to put some words together - including a note about the St Anne's simulator.</p> <ul style="list-style-type: none"> ● Young Ringers challenge <p>ACTION 66/23 Young Ringers challenge - share a proposal for a SMG scheme.</p>	<p>New Treasurer Tracy</p> <p>Tracy/new Treasurer</p> <p>Eleanor</p> <p>Tracy</p> <p>Eleanor/ Rachel</p>

7	Safeguarding Update ACTION 68/23 The National Code of conduct was shared as part of Trish's report for the AGM. Closed ACTION 69/23 Update website with necessary training/advice ACTION 08/24 Advise Mark what is to be lifted out of her AGM report for the website.	Trish/Mark Trish
8	Membership Proposals Associates Members Megan Jones and Vera Hau were elected. <i>Since the meeting welcome letters have been issued and gmail contacts updated.</i>	
9	Communications with Towers <ul style="list-style-type: none"> • WhatsApp Group ACTION 85/23 Increased access has been granted to allow all to contribute. Closed ACTION 86/23 Add links to social media into the footer of Guild Mojo emails. Rachel will then hand over to the next PR Officer. ACTION 09/24 Rachel and the new PR Officer will check the banner strip for our social media, on the website to ensure they are up to date	Rachel/Sand Rachel/new PR Officer
10	Upcoming meetings 2023/2024 <ul style="list-style-type: none"> • Date of next StandCo was agreed as Sunday 28th January 7:30pm 	
11	Guild Year Book ACTION 10/24 It was agreed that a year book would be prepared and aim to have ready for Easter. We will discuss numbers for printing at the next meeting.	Mark
12	The strength of bands in the North of our area were discussed and there are several of these towers which Eleanor and the new Ringing Master will make contact with. Concern raised that the 12 bells at Aston aren't regularly rung.	Eleanor and new Ringing Master