

Minutes Standing Committee Meeting 7.30pm Sunday 5th November 2023

Held via Zoom

Present

- Eleanor Linford Guild Master
- Phil Ramsbottom Ringing Master
- Rachel Mitchell Public Relations Officer
- Sand Cooper Secretary
- Tracy Stevens Treasurer
- Trish Everett Safeguarding Officer

Apologies

• Mark Eccleston – Archivist and Webmaster

		Action
1	Welcome and apologies	
2	Matters arising from previous meeting	
	 Tower Contacts - ACTION 46/23 Sand to progress a contact list for 	
	towers in Gmail, as not all contacts are Guild members. Complete	
	 Membership Process ACTION 70/23 Mark to update the website to 	
	include the Mojo form in the new member process - Complete	
3	Henry Johnson Dinner	
	 ACTION 53/23 To be progressed - Update - meeting held 22nd Oct 	
	Update given re actions from the October meeting. All complete/in hand.	
	Tickets go live tomorrow on Participant. Clare will send a link.	
	Clare has agreed to look after the tickets and she will put the event on social media.	
	If people can't use Participant for any reason - they can email The Guild and we'll arrange for them to pay via The Guild account.	
	We have discussed giving people a choice of menu and so Clare has suggested	
	that once they have bought a ticket, we use a Google Form nearer the time, for	
	menu choices. Closing date for tickets will be two weeks before the dinner.	
	ACTION 74/23 Send email to members once Participant details shared	Sand/Tracy (Clare)
	ACTION 75/23 Ringing World advert for Xmas edition	Tracy/(Clare)
	Rachel has posted an update on our Social media for this event.	
	Action 76/23 Work with Clare re a page on The Guild website	Mark/(Clare)
	Cecilia Pipe has agreed to make the toast to The Guild - she last spoke at the dinner 20 years ago.	

4	Guild Insurance Policy	
	ACTION 54/23 Obtain competitive quotes.	Tracy
	Due August 2024 - action to be progressed nearer to that date for any quote to	
	remain valid.	
	ACTION 55/23 Explore a CCCBR solution. Action to be carried forward	Eleanor
5	Membership Mojo - email	
	ACTION 56/23 Update the groups - complete	
	ACTION 57/23 Arrange to send a monthly update to all members, updating	
	Andrew Brown re the Newsletter and Clare McArdle for 100 Club winners.	
	Update - First monthly email sent and Andrew Brown aware of new approach to	
	Newsletter dates going forward. Phil now using the workshops group for	
	additional updates. Complete.	
	ACTION 58/23 Review group footers for member profile links - complete	
6	City centre tower open day 14th Oct	
	ACTION 59/23 Discuss what will be posted on Facebook/WhatsApp with	
	reference to the event being aimed at Guild members and, non members to	
	contact Phil for more details. <i>Complete</i>	
	ACTION 60/23 Check if St Paul's 5.15pm end is a hard stop - update -itinerary	
	for the day was issued.	
	Truly successful day. Newsletter article to follow.	
	Plan in future years is for a rotating home/away outing in October.	
7	Other upcoming events	
	Guild AGM Saturday 13th January 2024	
	ACTION 61/23 Informally approach The Rogers to see if Coleshill might be an	
	option. Complete	
	ACTION 71/23 Provide a finished proposal document and explanation of	
	proposed ruler changes. Complete	
	ACTION 72/23 Sand to share proposed rule changes with members as soon as	
	possible. Complete - sent to members 4th Oct 2023	
	Coleshill have confirmed that the meeting can be there and catering is in hand.	
	ACTION 77/23 Find timings for the 2023 AGM which can then be repeated for	Sand
	2024	
	When nominations for vacant officer positions are known - we will share with	
	the Guild ahead of the AGM including the PR Officer vacancy, advising that if	
	Rachel is successful for Ringing Master - nominations will be taken from the	
	floor on the day.	
	ACTION 78/23 Send in December Monthly update	Sand
	ACTION 79/23 Progress admin for the meeting including requesting for officers	Sand
	reports and issue agenda	
	a Colondon of events for 2024	
	 Calendar of events for 2024 Guild Walking Tour 29th June2023. 	
	ACTION 62/23 Sand to approach Mike Dodson - Mike has submitted a proposal	
	to us to review	
	Mike's proposal was accepted by the meeting	Cand
	ACTION 80/23 Advise Mike that we would like him to progress the walking Tour	Sand
	which we will advertise as soon as he is ready and the date will be included	
	with the AGM papers	
	ACTION 63/23 share the proposed dates of 2024 calendar as they currently	
	stand. Update - draft shared with StandCo members	
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• BRF We have received the last part of Andrew Stubbs' bequest. £5,360.28, we have previously received £2K making a total of £7,360.28. The fund now stands at £34,637.06 which includes a payment to Coleshill. Payments are yet to be made to Harbourne and Northfield We wait for Barston, Sheldon, Bickenhill and Wishaw to advise their requirements. ACTION 64/23 Accounts are in the drive, we are encouraged to view the funds held. Tracy will send details and share the link Closed ACTION 65/23 Tracy to investigate merchandise. This is still to be progressed but Tracy is mindful that she is setting this up for someone else to take over. ACTION 66/23 Young Ringers challenge - share a proposal for a SMG scheme-update Eleanor has shared a scoring System - 12th Sept via the SMG StandCo WhatsApp group. To be progressed ACTION 67/23 Share a proposal for 100 Club and sponsoring courses. To be progressed • 100 Club There are £967 unused funds. Consider Youth competition clothing. Noting that any remaining funds at the end of the year will go into the BRF. We will ask if any tower has any special project that qualifies - not rope or maintenance e.g. simulator or ringing courses ACTION 82/23 Send a separate email - Tracy will ask Clare to put some words together - including a note about the St Anne's simulator. • St Anne's Moseley - Simulator donation £200 - It was suggested that this be supported from The 100 Club rather than the Training fund which was agreed. The rationale is that Moseley has a large number of learners who are having an additional tied bell practice at St Anne's each week. When fully simulated, St Anne's simulator will also be a resource for the Ringing School. Safeguarding Update ACTION 68/23 Share the National Code of conduct - To be progressed Trish Trish/Mark Trish/Mark		ACTION 81/23 Share calendar of events with AGM papers	Sand
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	Katherine Arthur Jacqueline Bailey - both agreed ACTION 84/23 Send welcome letters to new full members	Sand
11	Communications with Towers Re-purposing the WhatsApp group with a right of reply so that for events connected to the Guild people could submit pictures to be posted on social media. There had been an initial reluctance to allow everyone to answer posts due to the possible high traffic of messages but the group isn't that big. Opening WhatsApp up would be a direct way of replying. We agreed this new approach which we can revert if there is an issue. ACTION 85/23 Increase access to alow all to contribute to WhatsApp ACTION 86/23 Add links to social media into the footer of Guild Mojo emails.	Rachel Rachel/Sand
12	● Google Meet - it was noted we have access to Google meet through the SMG google account. Phil has been trialing it's use. We may use it for future meetings.	
13	 Upcoming meetings 2023/2024 ■ Date of next StandCo to be agreed No StandCo required before January but separate meetings may be held to prepare for the AGM with just those individuals required. Next meeting 7.30pm Sunday 7th January 2024 	