

Standing Committee Meeting Agenda 7.30pm Sunday 5th November 2023

Join Zoom Meeting

<https://us06web.zoom.us/j/86515140720?pwd=Obq6bKDCu5iqwni4pknIM6EvzUCp5n.1>

Meeting ID: 865 1514 0720

Passcode: 077457

Present

- Eleanor Linford – Guild Master
- Mark Eccleston – Archivist and Webmaster
- Phil Ramsbottom – Ringing Master
- Rachel Mitchell – Public Relations Officer
- Sand Cooper – Secretary
- Tracy Stevens - Treasurer
- Trish Everett - Safeguarding Officer

Apologies

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		Action
1	Welcome and apologies [EL]	
2	Matters arising from previous meeting [EL] (See also actions brought forward below, within the agenda) <ul style="list-style-type: none"> • Tower Contacts - ACTION 46/23 Sand to progress a contact list for towers in Gmail, as not all contacts are Guild members. <i>Complete</i> • Membership Process ACTION 70/23 Mark to update the website to include the Mojo form in the new member process - <i>Complete</i> 	Sand Mark
3	Henry Johnson Dinner [EL & TS & SC] <ul style="list-style-type: none"> • ACTION 53/23 To be progressed - <i>Update - meeting held 22nd Oct</i> 	Eleanor/Tracy /Sand
4	Guild Insurance Policy [EL & TS] <ul style="list-style-type: none"> • ACTION 54/23 Obtain competitive quotes. • ACTION 55/23 Explore a CCCBR solution. 	Tracy Eleanor
5	Membership Mojo - emails [SC] ACTION 56/23 Update the groups - <i>complete</i> ACTION 57/23 Arrange to send a monthly update to all members, updating Andrew Brown re the Newsletter and Clare McArdle for 100 Club winners. <i>Update - First monthly email sent and Andrew Brown aware of new approach to Newsletter dates going forward. Phil now using the workshops group for additional updates.</i> ACTION 58/23 Review group footers for member profile links - <i>complete</i>	Sand Sand Sand

6	<p>City centre tower open day 14th Oct [PR]</p> <p>ACTION 59/23 Discuss what will be posted on Facebook/WhatsApp with reference to the event being aimed at Guild members and, non members to contact Phil for more details.</p> <p>ACTION 60/23 Check if St Paul's 5.15pm end is a hard stop - <i>update -itinerary for the day was issued.</i></p>	<p>Phil/Rachel</p> <p>Phil</p>
7	<p>Other upcoming events [EL]</p> <ul style="list-style-type: none"> • Guild AGM Saturday 13th January 2024 <p>ACTION 61/23 Informally approach The Rogers to see if Coleshill might be an option. <i>Complete</i></p> <p>ACTION 71/23 Provide a finished proposal document and explanation of proposed ruler changes. <i>Complete</i></p> <p>ACTION 72/23 Sand to share proposed rule changes with members as soon as possible. <i>Complete - sent to members 4th Oct 2023</i></p> <ul style="list-style-type: none"> • Other AGM Preparations <ul style="list-style-type: none"> - Agenda Items - Election of Officers <i>note rule 3.4 the proposer and seconder of a candidate for an office shall give the proposed name to the Secretary no later than six weeks prior to the Annual General Meeting.</i> • Calendar of events for 2024 <ul style="list-style-type: none"> - Guild Walking Tour 29th June 2023. <p>ACTION 62/23 Sand to approach Mike Dodson - <i>Mike has submitted a proposal to us to review</i></p> <ul style="list-style-type: none"> - ACTION 63/23 to share the proposed dates as they currently stand. <i>Update - draft shared with StandCo members</i> 	<p>Phil</p> <p>Eleanor</p> <p>Sand</p>
8	<p>Treasurer's Update [TS]</p> <ul style="list-style-type: none"> • BRF <p>ACTION 64/23 Accounts are in the drive, we are encouraged to view the funds held. Tracy will send details and share the link.</p> <p>ACTION 65/23 Tracy to investigate merchandise.</p> <p>ACTION 66/23 Young Ringers challenge - share a proposal for a SMG scheme - <i>update Eleanor has shared a scoring System - 12th Sept via the SMG StandCo WhatsApp group.</i></p> <p>ACTION 67/23 Share a proposal for 100 Club and sponsoring courses.</p>	<p>Tracy/ALL</p> <p>Tracy Eleanor</p> <p>Eleanor</p>
9	<p>Safeguarding Update [TE]</p> <p>ACTION 68/23 Share the National Code of conduct</p> <p>ACTION 69/23 Update website with necessary training/advice</p>	<p>Trish</p> <p>Trish/Mark</p>
10	<p>Membership Proposals [SC]</p> <p>Debbie Chard - proposed Simon Linford, seconded Trish Everett</p> <p>Sarah Chiltern - proposed by Simon Linford</p> <p>ACTION 73/23 Send welcome letters. <i>Update - await email details for Associate members Clare Cassidy, Challotte-Mia Daley, Liz Holloway, Ian Wilkins</i></p>	<p>Sand</p>
11	<p>Communications with Towers [RM]</p> <p>Re-purposing the WhatsApp group with a right of reply so that for events connected to the Guild people could submit pictures to be posted on social media.</p>	

12	AOB	
13	Upcoming meetings 2023/2024 [SC] <ul style="list-style-type: none"> • Date of next StandCo to be agreed 	