

Standing Committee Meeting Sunday 24th April

- Clare McArdle – Guild Master
- Phil Ramsbottom – Ringing Master
- Mark Eccleston – Archivist and Webmaster
- Arthur Reeves – Secretary
- Tracy Stevens - Treasurer
- Trish Everett - Safeguarding Officer
- Jonathan Townsend – Public Relations Officer

		Action
1	<p>Welcome and apologies [CM]</p> <p>CM welcomed all to the meeting. No apologies were received and all were present.</p>	
2	<p>Matters arising from previous meeting [CM]</p> <ul style="list-style-type: none"> ● Robert B Smith trophy <p>JT has been in communication with the Cathedral authorities and with Gill Postill and James Ramsbottom to seek an update on the event.</p> <p>Some concerns had been raised by the Cathedral, including access to toilets and provision to food.</p> <p>JT has communicated to James that whilst the Guild will provide advice and support, the expectation is that it is for the Cathedral to organise and coordinate.</p> <p>JT to continue liaising with James Ramsbottom on this.</p> <ul style="list-style-type: none"> ● Henry Johnson Dinner 2022 feedback <p>CM emailed all attendees of the Henry Johnson Dinner. 35 responses were received. 32/35 gave highly positive feedback, especially over the food and service, citing they would be satisfied to return. Negative feedback was received over the provision of draft beer (though this had been promised by the Burlington Hotel). CM has discussed this with the venue for a future booking. The Burlington Hotel has confirmed the provision of draft beer for future bookings, which will be written into the contract.</p>	JT

	<p>Andrew Brown has provided a written report for the Guild newsletter which will be published in the Ringing World.</p> <p>TS provided an update around finances for the dinner. There was an income of £3411.50, with a cost of £3,692.51 hence the Guild incurred a loss of £281.01</p> <p>The loss was due to unexpected additional costs with Eventbrite plus the additional free tickets paid for by the Guild. There were also additional discounted student tickets.</p> <p>TS commented that this loss was not an issue this year, because there were available funds from the previous dinners. However, in organising next year's dinner this is something we need to be mindful of.</p> <p>A deposit has been paid for at the Burlington Hotel to host the 2023 dinner on Saturday 25th February. There is a minimum ticket sale of 75. Julia Cater is confirmed as the Chair. It is expected that ticket prices will need to increase slightly, but this is to be confirmed.</p> <ul style="list-style-type: none"> ● Vacant officer positions (Henry Johnson Dinner Secretary and Newsletter Editor) <p>Andrew Brown is taking over as Newsletter Editor for the next edition in July. Andy Clark has provided a handover note for Andrew.</p> <p>There is still no individual prepared to take on the position of Henry Johnson Dinner Secretary.</p> <p>AR to draft communication to send out to the Guild regarding the 2023 dinner and the position of the Secretary.</p> <ul style="list-style-type: none"> ● Publication of AGM and SC minutes <p>This has been actioned. Thanks to ME for doing this.</p> <ul style="list-style-type: none"> ● 10 Year Anniversary of Association of Ringing Teachers (ART) <p>CM reported that many performances were recorded from the Guild and that leaders from ART had appreciated this.</p>	<p>AR/CM</p>
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3	<p>Upcoming events</p> <ul style="list-style-type: none"> <p>Summer Walking Tour</p> <p>This is in hand and has been organised and co-ordinated by Mike Dodson.</p> <p>AR to liaise with Mike and coordinate communications to members.</p> <p>Commonwealth Games</p> <p>JT reported that there has been no further contact (as expected) from the organising committee and hence the Guild will continue to organise and advertise events informally.</p> <p>There was a keenness from the incumbent at Perry Barr for ringing to take place during the Commonwealth Games. The consensus from Standing Committee was that the Guild should organise ringing for the Opening and Closing ceremonies, whilst advertising to members the availability and keenness for wider ringing. PR to coordinate ringing for the two ceremonies.</p> <p>An item is in the most recent Guild Newsletter. JT has created a BellBoard “event”</p> <p>It was highlighted that Perry Barr may need support in checking their bells before extended ringing takes place. PR to coordinate this.</p> <p>CM highlighted a potential issue with road closures, especially around Perry Barr. It was agreed it’d be important to highlight this when ringing is being advertised. PR to investigate this.</p> <p>JT has received contact from Vicki Chapman, PR Officer from the CCCBR, regarding a contact at Birmingham City Council who was interested in engaging with bells with certain events before the games. JT to follow up.</p> <p>There is a Commonwealth Games Civic Service on the 24th July at 4pm at St Chad’s Cathedral where ringing could be arranged. JT to pick this up with the City Council.</p> <p>Queen’s Platinum Jubilee</p> <p>Agreed that the Guild would follow CCCBR’s recommendation to encourage members to ring at the time of the St Paul’s service on Friday 3rd June. The time is still to be announced.</p> <p>JT highlighted the lighting of beacons on Thursday evening at 8pm, which ringing may be encouraged for.</p> <p>CM will write to Buckingham Palace outlining what ringing has taken place. CM to send information to members and send a Google Form to collect information from towers. A bellboard event has been set up by the CCCBR; members will be encouraged to link events to this.</p> 	<p>AR</p> <p>PR</p> <p>PR</p> <p>PR</p> <p>JT</p> <p>JT</p> <p>CM</p>
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4	<p>Treasurer's Update [TS]</p> <ul style="list-style-type: none"> ● Bell Restoration Fund <p>Bell Restoration Fund stands at £26,995.27</p> <p>There are no requests from towers, though we are expecting a request from Moseley in the near future.</p> <ul style="list-style-type: none"> ● Membership Mojo <p>TS shared her screen to present an overview of Membership Mojo, which is used by the Surrey Association. TS has had a meeting to collate further information about the provision. This tool could be used to support paying membership fees. The tool could also be used to collect membership information, which would be updated annually when members come to pay their fees. The platform contains a directory for members to access. Communications would come from Membership Mojo, with the possibility to set email groups. There is a shop availability, which could possibly be used to sell merchandise, the 100 Club and possibly the Henry Johnson Dinner.</p> <p>There is an annual cost of £75 plus a cost per transaction.</p> <p>TS proposed that a working group be set up to begin using and familiarise themselves with the platform, with the intention of launching the platform at the September meeting.</p> <p>Working group members: TS, ME, AR, CM, PR.</p> <p>Consensus from the Standing Committee was unanimously in favour of moving forward further with Membership Mojo.</p> <ul style="list-style-type: none"> ● CCCBR Consultation on Affiliation Fees <p>An email had been received from Simon Linford on a proposal to change the way in which the CCCBR calculates membership fees. At current membership levels, the St Martin's Guild would save money. Though costs would increase as membership levels increase, the Guild's membership numbers are relatively stable and there was enough capacity to increase membership by a considerable number before costs increase above the current £80 fee the Guild pays. Therefore, the consensus from the Standing Committee was that there were no objections to the proposal. AR to write to Simon.</p>	AR
5	<p>Safeguarding Update [TE]</p> <p>TE reported that she has received no further updates from Claire Westley, Diocesan Safeguarding Officer. Therefore, the information to ringers remained unchanged: all ringers should do the basic awareness online course, with tower captains undertaking either the Foundation or Leadership course depending on</p>	

	<p>the requirements of their parish. It remains the responsibility of local parishes to ensure this is carried out.</p> <p>JT questioned whether any towers now mandated the training within the Guild, because a tower in a neighbouring association now does. TE responded that, as things currently stand, this was not the case.</p> <p>TE is to attend an upcoming event hosted by the Bishop of Birmingham which will bring together Safeguarding Coordinators.</p>	
6	<p>Membership proposals [CM/AR]</p> <p>There was one associate membership proposal. Philip O’Shea from the Birmingham School of Ringing.</p>	AR to write to Philip
7	<p>Upcoming meetings 2022 [AR]</p> <ul style="list-style-type: none"> ● Sunday 11th September, 8pm ● Sunday 27th November, 8pm 	
8	<p>AOB</p> <ul style="list-style-type: none"> ● Gmail communication issues <p>AR reported that he had checked all members were down to receive all emails, given further concerns from some members that they were not receiving communications. It was generally felt that the issues regarding Gmail were likely to be down to spam filters. In spite of many efforts, a consistent resolution has not been found. However, this is further impetus to move to Membership Mojo.</p> <ul style="list-style-type: none"> ● 2nd July: Parliament Conference (AR) <p>AR had received a request to provide ringing for an international parliament event taking place in Birmingham on the 2nd July at the Library of Birmingham. AR to respond positively, though outlining that hearing tower bells from the library was highly unlikely. AR to offer either linked ringing or handbells at the event.</p> <ul style="list-style-type: none"> ● Memorial service for Chris Everett <p>TE asked for ringing at the upcoming memorial service which will be held for Chris Everett. TE to liaise with PR in the first instance to arrange this.</p> <p>The meeting closed at 21.38</p>	AR